**APPLICATION FOR GRANT-IN-AID OF RESEARCH**

**HIGHLANDS BIOLOGICAL STATION**

265 N. Sixth St. Highlands, NC 28741

TEL: 828-526-2602

[costa@wcu.edu](mailto:costa@wcu.edu); [jlove@wcu.edu](mailto:jlove@wcu.edu)

# COVER SHEET

[www.highlandsbiological.org](http://www.highlandsbiological.org/)

Name of Applicant: Name of advisor/PI:

Applicant permanent address:

City, State, Zip:

Applicant Telephone: Email:

Home Institution:

Institutional address (if different from above):

City, State, Zip:

Degree objective and year (if undergraduate or graduate student) or academic rank (if faculty):

I wish to apply for a grant-in-aid of research for the period from:

through month day year month day year

Total number of weeks in residence at HBS: Check one: Undergraduate Masters Ph.D. Post-doc Faculty

Title of Project:

Please submit this cover sheet and application narrative as a single document. All applications must be received by email by 5 p.m. ET on 1 March.

# APPLICATION INSTRUCTIONS:

The proposal should include the following elements. Items 1-6 below should not exceed 10 DOUBLE-SPACED pages. *Please see our website for basic formatting guidelines* [*(h*](http://www.highlandsbiological.org/grants-in-aid-of-research))*t*[*tp://www.highlandsbiological.org/grants-in-aid-of-research).*](http://www.highlandsbiological.org/grants-in-aid-of-research)) *Applications must be formatted accordingly.*

1. This cover sheet, signed by the applicant and (if applicable) major professor. Undergraduate students are eligible under the supervision of the PI or major professor.
2. Brief introduction to the proposed research
3. Brief statement of objectives of the proposed research
4. Brief description of materials and methods, ensuring that analytical approaches/statistical methods are clearly addressed
5. Significance of proposed project
6. Previous work done on the project. If you have received grant-in-aid funding previously, provide a clear summary of research accomplishments and/or outcomes resulting from prior support.
7. Statement as to whether the proposed project will be supported by other agencies and the details of this support. Be sure to indicate whether permits have been obtained (USFS, NPS, IACUC).
8. Literature cited
9. Short biographical sketch, including publications
10. Type of space/lab facilities needed and a list of equipment that you would like the Station to provide
11. For student applicants, letter of reference from major professor or faculty familiar with proposed research (include letter with application)
12. Brief non-technical abstract to be used by HBS/HBF to share with constituents and for publicity

# AGREEMENT:

It is understood and agreed by the applicant: (1) that funds granted as a result of this application are to be expended for the purpose set forth herein and that funds are to be used in part to pay for lodging at HBS; (2) that the grant may be revoked in full or in part when this course of action is deemed necessary after consultation of the Executive Director of HBS with the grantee, provided that a revocation shall not include any amount obligated prior to the effective date of the revocation; (3) that a report on the research shall be submitted at the end of the grant period; (4) that all reports of original investigations supported by this grant shall acknowledge such support; (5) that a copy of any thesis or dissertation resulting from GIA-supported research shall be provided to the Executive Director for placement in the Reinke Library; (6) that awardees are encouraged to present their research at a local community event; and (7) that PDFs of any articles or other publications resulting from the GIA-sponsored research shall be sent to the station in a timely manner.

Signature of Applicant:

Predoctoral grants-in-aid and scholarships awarded to graduate or undergraduate students are made on the condition that the research for which aid is requested has been approved by the student’s advisor as his/her thesis or dissertation research. Compliance with this condition must be indicated by the signature of the student’s major professor.

Major Professor (if applicable): Print name Signature Date